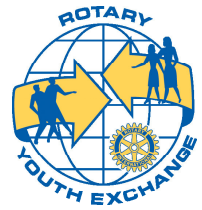




Trail, British Columbia Youth Exchange Program, Inc.



Club Compliance Certification

(Please print in ink or type)

The Rotary Club of Trail (Club), in District 5080 is committed to creating and maintaining the safest possible environment for all participants in Rotary activities. It is the duty of all Rotarians, Rotarians' spouses, partners, and any other volunteers to safeguard to the best of their ability the welfare of and to prevent the physical, sexual, or emotional abuse of children and young people with whom they come into contact.

The Club certifies that it will adhere to the following procedures and practices, listed below:

Pre-Arrival:

- Recruit, check background and references, visit potential host families (at least 2, preferably 3 with at least one emergency placement also available)
- Sign and return guarantee form to District and Ohio-Erie representative (necessary overseas for student visa)
- Ensure that all host families are oriented before arrival of student
- Ensure that contacts are made with student and his or her family in preparation
- Assign Rotarian of same gender as counselor, and ensure their regular, documented contact with student

1st Week:

- Ensure student welcomed upon arrival
- Provide contact information to student, including:
 - o Host club Rotary counselor
 - o Host club Youth Exchange chairperson
 - o Host club president
 - o 2 non-Rotarian resource persons, one male, one female (school personnel are typical candidates)
 - o Local medical, dental, mental health professionals
 - o Local social service agencies for issues such as suicide prevention, rape counseling, etc.
 - o District hotline for inbound students
- Ensure that student's visa and documents (e.g., DS-2019) and return airplane ticket are correct
- Ensure that student has sufficient funds for compulsory insurance and emergency fund (\$350 US)
- Open bank accounts (personal and emergency)
- Arrange for schooling

Ongoing:

- Ensure that student attends mandatory functions of District for exchange students, such as Orientation and District Conference
- Stay in touch with host families to identify and respond to issues and problems as rapidly as possible
- Ensure careful coordination for transitions between host families
- Ensure that student attends and participates in local Rotary meetings and activities regularly
- Ensure counselor meets regularly with student and maintains a log on the "Counselor Contact Record"

Post Exchange:

- Conduct post-exchange evaluations with students and host families

Signatures

We, the President and Youth Exchange Officer for the Rotary Club of Trail, being the persons responsible for youth exchange activities in our club, certify that each of the above marked statements is true and correct as of July 1, _____ and thereafter.

President

 (Print Name) (Signature) (YYYY-Mon-DD)

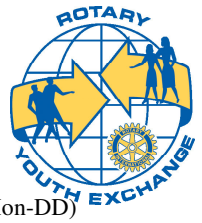
Youth Exchange Officer



(Print Name)

Trail, British Columbia Youth Exchange Program, Inc.

(Signature)



(YYYY-Mon-DD)